



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83 form. Qualification certificates as well as identity document must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Fidel Castro Building, Bloemfontein.

CLOSING DATE:

The Free State Provincial Treasury presents exciting opportunities for Interns and Experiential Learners through the Department's Internship and Experiential Training Programs.

INTERNS (20 POSITIONS) AND EXPERIENTIAL LEARNERS (8 POSITIONS)

REFERENCE NO: FSPT 020/17

SALARY: To be determined according to the Remuneration Schedule for Interns as stipulated by the Department of Public Service and Administration (DPSA)

CENTRE: BLOEMFONTEIN

REQUIREMENTS FOR INTERNSHIP PROGRAMME: Unemployed graduates with a three/ four year Degree/ Diploma. Applicants must be between 18 and 35 years of age, historically disadvantaged and a South African citizen.

REQUIREMENTS FOR EXPERIENTIAL TRAINEESHIP PROGRAMME: Learners who, as part of their qualification requirements need to undergo formal work based learning for the completion of their qualifications. The required practical experience should be confirmed in writing by the relevant Institution.

RECOMMENDATION: Preference will be given to applicants who are computer literate, have good communication skills, and show a willingness to work and learn.

You may apply for any of the Internship or Experiential Learning Programme offered by a number of Directorates and functional units within the Department if you have any of the following qualifications:

INTERNSHIP PROGRAMME:

- Diploma/ Degree in Accounting/ Municipal Accounting/ Municipal Finance/ Internal Audit
- Diploma/ Degree in Information Technology
- Diploma or Degree in Human Resources Management
- Diploma or Degree in Marketing/ Communications
- Diploma or Degree in Project Management/ Public Management/Administration/ Purchasing/ Supply Chain Management/ Procurement/ Logistics
- Diploma/ Degree in Work Study/ Records Management/ Organisational Behaviour
- Diploma or Degree in Financial Management/ Cost and Management Accounting
- Diploma/ Degree in Business Management
- Diploma/ Degree in Economics

EXPERIENTIAL TRAINEESHIP PROGRAMME:

- Information Technology/Computer Systems
- Human Resources Management
- Organisational Development
- Internal Audit

DUTIES: Participants will undergo an on-the-job development training programme within the Department that will be relevant to their qualifications to equip them to enter the formal job market. Interns will be appointed for 12 months and Experiential Learners will be appointed for such a period as is required in terms of Institution's Learning Programme.

ENQUIRIES:

Mr. KK Mangate, Telephone number: (051) 405 5936