



treasury

Department of
Treasury
FREE STATE PROVINCE

BID DOCUMENT

SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT, UNIFORMS, TEXTILE (LINEN AND CURTAINS), CLOTHING, LEATHER AND FOOTWEAR FOR ALL FREE STATE PROVINCIAL GOVERNMENT DEPARTMENTS FOR A PERIOD OF THREE YEARS

BID NUMBER: FSPT006/18/19

CLOSING DATE: 11 October 2019

TIME: 11:00

VALIDITY PERIOD: 120 DAYS

BRIEFING SESSIONS: COMPULSORY

Compulsory briefing sessions will be held in the following towns and dates:

No	DISTRICT	TOWNS/ PLACE	DATE	TIME	VENUE
1	Xhariep	Trompsburg	2 October 2019	10h00	Municipal Auditorium, 20 Louw Street, Trompsburg
2	Lejweleputswa	Welkom	2 October 2019	10h00	Bongani Hospital, Nurses Home. Welkom
3	Fezile Dabi	Sasolburg	3 October 2019	10h00	Harry Gwala Multipurpose Center, 10710 Cnr Jacob Zuma & Thabo Mbeki, Harry Gwala, Zamdela
4	Thabo Mofutsanyana	Phuthaditjhaba	3 October 2019	10h00	Leratong Child and Youth Center, 1807 Mokhethi Street, Phuthaditjhaba
5	Manguang	Bloemfontein	4 October 2019	10h00	Bophelo House Auditorium, 2nd Floor, Cnr Charlotte Maxeke & Harvey Streets, Bloemfontein

NB: All documents must be completed with original black ink.

All bidders must indicate their CSD Registration number

DOCUMENTS IN THE BID DOCUMENT PACK

Bidders are to ensure that they have received all pages of this document, which consist of the following documents:

- ❖ Bid Submission Checklist

SECTION 1

- ❖ Invitation to Bid (SBD 1)
- ❖ Price Schedule (SBD 3.1)
- ❖ Declaration of Interest (SBD 4)
- ❖ Preference Points Claim Form In Terms Of The Preferential Procurement Regulations 2017 (SBD 6.1)
- ❖ Declaration Certificate For Local Production And Content For Designated Sectors (SBD 6.2)
- ❖ Declaration of Bidder's past SCM Practices (SBD 8)
- ❖ Certificate of Independent Bid Determination (SBD 9)
- ❖ The following documentation is required:
 - Certified Identification/s of copy (ies) of shareholder/s
 - Company's registration, CK document
 - Tax Compliance Status Pin
 - CSD Registration Number (MAAA)
 - Department of Trade and Industry (DTI) Local Content Declaration Form (**Annexure C**)

SECTION 2

- ❖ Special Conditions of Contract (SCC)

SECTION 3

- ❖ Briefing Session Attendance Certificate

SECTION 4

- ❖ General Conditions of Contract (GCC)- not to be returned as part of the submission

Annexure A

- ❖ Joint Venture or a Consortium Agreement to be completed
- ❖ A separate joint venture agreement to be submitted by bidders

Annexure B

- ❖ DTI format Sworn Affidavits

Annexure C

- ❖ DTI Local Content Declaration Annexures C,D & E

BID SUBMISSION CHECKLIST

Bidders are required to complete the following checklist and to submit it with their bids:
Please note that all the information listed below should be included in the bid.

		COMPLIANT? (TICK <input type="checkbox"/> IN APPROPRIATE BOX)	
NO	REQUIREMENT	YES	NO
1	SECTION 1		
1.1	Standard Bidding Documents:		
SBD 1	Invitation		
SBD 3.1	Pricing Schedule – Firm Prices		
SBD 4	Declaration Of Interest		
SBD 6.1	Preference Points Claim Form In Terms Of The Preferential Procurement Regulations 2017		
SBD 6.2	Declaration Certificate For Local Production And Content For Designated Sectors		
SBD 8	Bidders Past Supply Chain Practices		
SBD 9	Certificate of Independent Bid Determination		
2	SECTION 2		
2.1	Special Conditions of Contract (SCC)		
3	SECTION 3		
3.1	Briefing Session Attendance Certificate		
4.	SECTION 4		
4.1	General Conditions of Contract (GCC)		
5.	ATTACHMENTS		
5.1	Proof of residential address-(municipality account required, Municipal Clearance certificate or signed rental agreement)		
	Identification copies (Certified) of members & directors		
	Company's registration, CK document		
	CSD Registration number (MAAA Number)		
	DTI Local Content Declaration Annexure C		
	Joint Venture (JV) Agreement (if it is a JV)		
	B-BBEE Certificate (SANAS Accredited) – where applicable		
Annexure A	Joint Venture or a Consortium (if it is a JV)		
Annexure B	DTI format Sworn Affidavit		
Annexure C	❖ DTI Local Content Declaration Annexures C,D & E		

SECTION 1

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)

BID NUMBER:	FSPT006/18/19	CLOSING DATE:	11 October 2019	CLOSING TIME:	11:00
DESCRIPTION	Supply and Delivery of Personal Protective Equipment, Uniforms, Textile, Clothing, Leather and Footwear				

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS

Postal Address: Provincial Treasury	Or	Street Address: Free State Provincial Treasury
Private Bag X20537		Cnr. Markgraaf and Miriam Makeba Streets
Bloemfontein		Tender Box situated at the Ground Floor
9300		Fidel Castro Building, Bloemfontein

SUPPLIER INFORMATION

NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No

	<input type="checkbox"/> No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			
FOR PROCUREMENT OF DOCUMENT ENQUIRIES MAY BE DIRECTED TO:		FOR BIDDING AND TECHNICAL INFORMATION ENQUIRIES MAY BE DIRECTED TO:	
DEPARTMENT	Free State Provincial Treasury	CONTACT PERSON	Vincent Sehlola Or Daniel Maela
CONTACT PERSON	Matshogane Rancho	TELEPHONE NUMBER	051-405 4441 051-405 4144
TELEPHONE NUMBER	051 405 4289	FACSIMILE NUMBER	051-405 5520
FACSIMILE NUMBER	051 403 3696	E-MAIL ADDRESS	sehlola@treasury.fs.gov.za maela@treasury.fs.gov.za
E-MAIL ADDRESS	ranchoe@treasury.fs.gov.za		

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
<p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</p>	

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

Signature Of Bidder:

Capacity Under Which This Bid Is Signed:

Date:

ITEM	ITEM DESCRIPTION	ATTRIBUTES	COLOUR	UNIT OF MEASUREMENT	UNIT PRICE IN RSA CURRENCY (VAT INCL.)						
					SUPER SMALL <32/82	SMALL 34/87	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137
CLOTHING SIZES											
4	Blouse female long sleeves	<ul style="list-style-type: none"> ▪ Raised collar and darts in front and back with constructed button stand. With logo of the department on the top Left side ▪ 100% cotton 	Sky Blue	Each							
5	Female blouse ¾ sleeves	<ul style="list-style-type: none"> ▪ Cut and finishing. With front and back waist darts and a cut-away neck line for feminine. ▪ 100% cotton ▪ Logo of the department on the left side 	Sky Blue	Each							
6	Ladies Vest : Long / Short sleeves	<ul style="list-style-type: none"> ▪ 100% cotton 	As per order	Each							
7	Ladies Combat Shirt: Short / Long sleeves combat shirt	<ul style="list-style-type: none"> ▪ Two front pockets with Social Development Logo. ▪ 80% cotton and 20% polyester 	Blue	Each							
8	Sigma Golfer Shirts	<ul style="list-style-type: none"> ▪ An extra sporty design with side seams falling to the front, and inverted zip opening at front with welded seams, inner back neck binding, safety stitching on the panel seams and shaped back panel detail in a lightweight fabric for breathability. ▪ Stay cool in this golfer. 	As per order	Each							

CLOTHING SIZES		ITEM DESCRIPTION	ATTRIBUTES	COLOUR	UNIT OF MEASUREMENT	SUPER SMALL <32/82	SMA LL	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147
CLOTHING SIZES		UNIT PRICE IN RSA CURRENCY (VAT INCL.)											
ITEM	ITEM DESCRIPTION	ATTRIBUTES	COLOUR	UNIT OF MEASUREMENT	SUPER SMALL <32/82	SMA LL	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147	
16	Ladies padded lumber jacket (Bushjacket)	<ul style="list-style-type: none"> ▪ Material should be Coated nylon outer water repellant ▪ Concealed front zipper ▪ 6 buttons, ▪ 2 Side pockets and two chest pockets ▪ The chest pockets on the left should have embroided Departmental logo on 	Dark Navy	Each	SUPER SMALL <32/82	SMA LL 32/82-34/87	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147	
17	Ladies And Mens 4 In 1 Jackets	<ul style="list-style-type: none"> ▪ Versatile jackets that offers four combinations:lightweight outer, and reversible polar fleece body warmer. ▪ Outer jacket features zippered inner hood, Airtex lining, and storm flap, zippered inner and outer pockets.Garment is designed to allow for embroidery access. ▪ FEATURES: <ul style="list-style-type: none"> ▪ Outer jacket in water & wind resistant nylon fabric ▪ Reversible body warmer with coated polyouter & fleece inner ▪ Similar or equal to Barron ▪ The Department logo should be embroidered on the left side of the jackets., and also in the left side of the body warmer. 	Navy / Blue	Each	SUPER SMALL <32/82	SMA LL 32/82-34/87	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147	

		32/82	34/87						
18	Jersey (Female Staff)	<ul style="list-style-type: none"> 1A cardigan V-neck with 5 buttons Front left pocket with embroidered Departmental logo 	Dark Navy	Each					
19	Ladies Jersey	<ul style="list-style-type: none"> Gauge needle knit 100% Acrylic, with embroidered logo on the left. Long sleeves cardigan V-neck with buttons. 	Navy Blue	Each					
20	Beanie Hat	<ul style="list-style-type: none"> The outer material shall be 100% acrylic knitted in a 7-gauge knit. The beanie shall be knitted in a tubular style with a double hem and shall be tucked at the Crown Point. The logo, without the wording, shall be embroidered on the center front of turn-up of 8 cm. width. Size: One size fits all. For both Women and Men 	Dark Navy	Each				One size fits all	
21	Ladies Stockings	<ul style="list-style-type: none"> One size fits all 	Charcoal/ Grey Honey	Each				One size fits all	
22	Scuffs female	<ul style="list-style-type: none"> 100% polyester 	Sky blue / Navy	Each				One size fits all	

Clothing sizes		SUPER SMALL <32/82	SMALL 32/82-34/87	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147
13	Padded Lumber Jacket (Bushjacket)								
			Dark Navy	Each					
			<ul style="list-style-type: none"> ▪ Material should be Coated nylon outer water repellent ▪ Concealed front zipper ▪ 6 buttons, ▪ 2 Side pockets and two chest pockets ▪ The chest pockets on the left should have Departmental logo on 						
14	Male Jacket		Navy	Each					
			<ul style="list-style-type: none"> ▪ Two front pockets and top front pocket with department logo on left side. ▪ 80% polyester 20% Rayon with inner lining 100% polyester. 						
15	Raincoat for Male and Female		Dark Navy	Each					
			<ul style="list-style-type: none"> ▪ Thick nylon rubberized raincoat Two piece 						

CATEGORY C – SECURITY UNIFORM FOR MEN AND WOMEN

Clothing sizes		SUPER SMALL <32/82	SMALL 32/82-34/87	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147
1	Raincoat (Male/Female)		Navy	Each					
			<ul style="list-style-type: none"> ▪ Thick nylon rubberized raincoat two piece. 						

CATEGORY D – GENERAL PROTECTIVE CLOTHING FOR MEN AND WOMEN

Clothing sizes		SUPER SMALL <32/82	SMALL 32/82-34/87	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147
1	Ladies Top Blouses (Short Sleeve)	<ul style="list-style-type: none"> ▪ Classy Engraved Duchess Button relaxed ▪ High quality koshibo polyester fabric has hand wash and ware, With a short sleeves ▪ Embroidered Department of Health logo on the top, left hand side must appear, fabric - Koshibo Polyester ▪ Left Breast Pocket, side slits ▪ Elegant Piping appear 		Each	Sky blue	Each			
2	Ladies Top Blouses -- Long Sleeves	<ul style="list-style-type: none"> ▪ Classy Engraved Duchess Button relaxed ▪ High quality koshibo polyester fabric has hand wash and ware, With a short sleeves ▪ Embroidered Department of Health logo on the top, left hand side must appear, fabric - Koshibo Polyester ▪ Left Breast Pocket, side slits ▪ Elegant Piping appear 		Each	Sky Blue	Each			
3	Over blouse – short sleeves	<ul style="list-style-type: none"> ▪ Over blouse; short sleeves ▪ Tetrex material, 100% polyester ▪ Sky blue in colour. Panelled to create a flattering shape ▪ Navy blue trim on the pockets Blouse must be long enough to cover the hip ▪ Y collar 		Each	Sky blue	Each			

67	Conti suit	<ul style="list-style-type: none"> ▪ SABS approved. Two piece three needle stitching, bar tack stress point. Extra pocket, zip front and fly, 35% cotton and 65% polyester.SABS Approved 	As per order	Each								
68	Ladies Conti Suit	<ul style="list-style-type: none"> ▪ 65/35 Polycotton Twil Fabric SABS approved.230g/m fabric weight.Colour:Blue.JACKE T: Zip fastening on pocket.Concealed inner pocket.Concealed zip closure. ▪ Shaped side seams.larg Hip Pocket.Adjustable cuff.Side slits and slightly longer length. ▪ Departmental logo on the left breast. TROUSER: Metal shank button.Slim slanted pocket for fir around Hips.half Elasticated Waistband.Reinforced stitching and bar tacks on All Stress point/seam. ▪ Tripplle stitch on inner Leg Seam. bar tacks on All Stress points. SKIRT: "A" Line designed skirt.metal shank button in front.Concealed zip in front.Slim skanted pocket for smooth fir around hips and Elasticated side on Waistband belt loops on waistband. Tripplle stitch at the back and front seam.Bar tacks on all stress points. Back slit for ease of movement 	As per order	Each								

69	High VIZ waistcoat	<ul style="list-style-type: none"> ▪ Fabric: 100% polyester ▪ 50mm reflective tape for increased visibility. ▪ Zip closure. ID pocket 	High viz yellow	Each								
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Clothing sizes		SUPER SMALL <32/82	SMALL 32/82-34/87	MEDIUM 36/92-38/97	LARGE 40/102-42/107	XLARGE 44/112-46/117	XXL 48/122-50/127	XXXL 52/132-54/137	XXXXL 56/142-58/147
24	Shirt 3 quarter sleeves								
	<ul style="list-style-type: none"> • Cotton rich yarn dye fabric, front and back darts, Chisp & classic design. • Classy engraved Duches buttons, Comfortable cotton rich yarn dye fabric that is superior quality. • Embroidered Departmental logo on the left hand side 		Powder Blue/ Navy, White & Pink						
25	Shirt short sleeves								
	<ul style="list-style-type: none"> • Cotton rich yarn dye fabric, front and back darts, Chisp & classic design. • Classy engraved Duches buttons, Comfortable cotton rich yarn dye fabric that is superior quality. • Embroidered Departmental logo on the left hand side. Similar to Barbara top. 		Powder, Blue, Navy, White & Pink						
26	Shirt Long sleeves								
	<ul style="list-style-type: none"> • Short-sleeved explorer shirt with a quick-dry, UV protective wicking finish that helps to transport excess perspiration away from the skin. With a mesh-lined collar, additional mesh ventilation on the neck and more, this versatile, stay-dry, UV-protective shirt is cool, comfortable and hardwearing. • Chest plunge pocket with flap, chest stow away zip pocket, zips used as additional pockets or for ventilation, Additional mesh ventilation at back of neck (centre). This versatile, stay-dry, sun protection shirt is designed to be hardwearing. • Embroidered Departmental logo on the left hand side 		Powder Blue/ Navy, White & Pink						

