



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## **DEPARTMENT OF TREASURY**

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in the CV**), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates who apply for posts on salary level 9 and higher will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mokotso, Fidel Castro Building, Tel No: (051) 405 5323 or deliver by hand to Ms. N. Mokotso in Room 426(b), Fidel Castro Building, Bloemfontein.

**CLOSING DATE:** 12 June 2015

### **SENIOR ASSET MANAGEMENT PRACTITIONER REFERENCE NO: FSPT 016/15**

**SALARY:** Salary level 8– A basic salary of R 227 802 per annum.

**CENTRE:** BLOEMFONTEIN

#### **REQUIREMENTS:**

A Bachelor degree/ diploma in Accounting/ Financial Management or equivalent qualification with a minimum of three years' experience in an asset management environment. Knowledge of the Public Finance Management Act, Treasury Regulations, LOGIS and the Basic Accounting System (BAS). A valid drivers license. Computer literate.

#### **DUTIES:**

Monitor the utilization of movable and immovable physical assets of Provincial Departments. Assists departments to compile asset registers using Logis. Evaluate Departmental asset management in key performance indicators (KPI's). Assist with capacity building of officials responsible for asset management in Provincial Departments. Compile monitoring and evaluation plans. Compile weekly, monthly and annual reports. Keep proper records of the monitoring and evaluation of asset management of Departments. Manage the allocated resources of the Division.

#### **ENQUIRIES:**

Mr. PM Nkhatho: (051) 403 3797