



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

ASSISTANT MANAGER: MUNICIPAL REVENUE AND DEBT MANAGEMENT REFERENCE NO: FSPT 027/11

SALARY LEVEL 9 – A basic salary of R 221 058 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: An appropriate three year degree/diploma in Public Finance/Financial Accounting/Economic Sciences or Business Management. Experience in public finance, financial management, revenue, debt management and municipal policy. Required to work after hours should the need arise. Extensive travelling (Revenue & Debt Support).

RECOMMENDATION: Extensive working knowledge of municipalities, the legislative environment governing local municipalities, municipal revenue reporting regulations, the Public Service Act and Municipal Finance Management Act.

DUTIES:

Analyse budget inputs in order to maximize municipal revenue. Monitor and evaluate municipal revenue generation and collection by municipalities in terms of the Municipal Finance Management Act. Ensure the Implementation of decisions made in respect of revenue related matters to ensure adherence to revenue policies as delegated. Prepare individual Section 71 In-year monthly reports. Assist the Manager in co-coordinating intergovernmental revenue and debt forums. Assist the Manager in preparing presentations, EXCO memos and reports.

ENQUIRIES:

Mr. M Chetty Telephone number: 051 4054192

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Provincial Government Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Provincial Government Building, Bloemfontein.

CLOSING DATE: 20 July 2012