



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

ASSISTANT MANAGER: TRANSVERSAL IT REFERENCE NO: FSPT 028/12

SALARY LEVEL 9 – A basic salary of R 221 058 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: Degree/National Diploma in Information Technology or equivalent qualification. Knowledge of relevant networking and transversal systems.

DUTIES:

Supervise subordinates on a daily basis by managing their activities, evaluating their productivity and encouraging them to optimize performance. Liaise and establish a link with National departments, Provincial departments and SITA regarding technical related matters of BAS and PERSAL. Creation/Deletion of BAS users and password management on Terminal Servers to ensure proper BAS user administration. The creation/deletion of BAS printers on Terminal Servers to ensure BAS report printing. Management of BAS station number allocations on Terminal Servers to prevent duplication. Arrange with National Treasury, SITA Free State and individual BAS system controllers to coordinate the printing of debt statements. Monitor and analyze BAS usage on Terminal Servers to ensure that servers are not over or under utilized. Provide monthly i-Request reports in respect of BAS user administration and end user support. Oversee the implementation/ installation and support of PERSAL Terminal Emulation Software to ensure PERSAL user access. Oversee the implementation/ installation and support printer software to ensure PERSAL report printing. Provide monthly i-Request statistics in respect of PERSAL user administration and end user support. Conduct ICT risk assessments and establish a risk management plan for Transversal Financial Systems in the Province. Execution of any additional entrusted tasks when the need arises.

ENQUIRIES:

Ms. E Snyman, Telephone number: 051 409 8465

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Provincial Government Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Provincial Government Building, Bloemfontein.

CLOSING DATE: 20 July 2012