



# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in the CV**), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates who apply for posts on salary level 9 and higher will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Fidel Castro Building, Bloemfontein.

**CLOSING DATE: 12 February 2016**

**MANAGER: PROVINCIAL ACCOUNTING COMPLIANCE**

**REFERENCE NO: FSPT 003/16**

**SALARY:** Salary level 11 – An all-inclusive salary package of R569 538 per annum. The remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13<sup>th</sup> cheque, motor car allowance, housing allowance and medical aid assistance.

**CENTRE:** BLOEMFONTEIN

### **REQUIREMENTS:**

A three year degree with Accounting as a major subject. A minimum of 6 years' experience in an accounting environment of which three (3) years should have been in a supervisory capacity. Knowledge of the Public Finance Management Act, Treasury Regulations and Accounting principles.

**RECOMMENDATION:** Chartered Accountant or completed articles.

### **DUTIES:**

Evaluate the compilation of the submission of mandatory financial information within the province to promote accurate and credible accounting information. Monitor and develop policies and procedure manuals to ensure effective and efficient implementation of, and adherence to accounting standards/manuals by all provincial departments. Provide financial management support to clients to promote credible and accurate financial reporting. Manage all operational aspects of (PMG) bank accounts of departments and trading entities. Provide technical assistance and training in terms of relevant accounting aspects with regard to best practices to ensure capacity building of departmental and entity officials to enhance effective and efficient accounting information. Oversee the verification of departmental delegations against requirements and maintain financial management information for provincial departments and entities. Confirm correctness of applications for state guarantees against requirements and monitor the quarterly confirmations of housing guarantee listings as received from financial institutions. Manage resources of the Sub-directorate to ensure the smooth running of the Sub-directorate.

### **ENQUIRIES:**

Mr. L. Steinmann: (051) 405 4262