



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference. People with disabilities are encouraged to apply.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subject should be mentioned in CV**), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mokotso, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mokotso in Room 426(b), Fidel Castro Building, Bloemfontein.

CLOSING DATE: 11 September 2015

MANAGER: MUNICIPAL ACCOUNTING (LEJWELEPUTSWA DISTRICT)

REFERENCE NO: FSPT 023/15

SALARY: Salary level 11 – An all inclusive salary package of R 532 278 per annum. The remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, housing allowance and medical aid assistance.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

A three year degree or diploma in Financial Accounting or equivalent qualification with Accounting as a major subject and a minimum of six (6) years' experience in an accounting environment of which three (3) years should have been on a supervisory level. Knowledge of the Municipal Finance Management Act, Public Finance Management Act, Treasury Regulations and Accounting Principles.

DUTIES:

Monitor adherence to Generally Recognized Accounting Practice (GRAP) standards and submission of annual financial statements by 31 August and mid-year financial statements by 28 February each year. Monitor the preparation and implementation of audit action plans. Promote the improvement of assets registers. Monitor the implementation of the Municipal Standard Chart of Accounts (MSCOA). Review monthly plans and reports of Assistant Managers. Conduct sessions with municipalities within the Xhariep district to give feedback on monthly key controls, asset and liability management and progress made with audit action plans. Prepare quarterly non-financial reports and quarterly joint meeting reports. Manage the allocated resources of the Sub-directorate.

ENQUIRIES:

Mr. L. Moduane: (051) 405 5094