



# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in the CV**), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates who apply for posts on salary level 9 and higher will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mokotso, Fidel Castro Building, Tel No: (051) 405 5323 or deliver by hand to Ms. Mokotso in Room 426(b), Fidel Castro Building, Bloemfontein.

**CLOSING DATE: 12 June 2015**

### **MANAGER: MONITORING, EVALUATION AND REPORTING REFERENCE NO: FSPT 009/15**

**SALARY:** Salary level 12- An all-inclusive salary package of R630 822 per annum. The remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a service bonus, motor car allowance, housing allowance and medical aid assistance.

**CENTRE:** BLOEMFONTEIN

**REQUIREMENTS:** A recognized degree/diploma with Financial and/or Accounting subjects as major subjects. A minimum of six years managerial experience in a budgeting or financial management environment. Knowledge of Treasury Regulations, Public Finance Management Act (PFMA), Division of Revenue Act (DORA), BAS, LOGIS, Intergovernmental Relations Act, Standard Chart of Accounts and the Economic Reporting Format.

### **DUTIES:**

Verify completeness, accuracy and correctness of information submitted in the In-Year Management report, Monitoring report, Infrastructure report and Quarterly Performance reports. Verify consolidated expenditure and performance reports to assess performance and trends in respect of the effectiveness of service delivery and the attainment of objectives of departments. Prepare and present monthly budget outcome reports and performance reports on the state of departments' budgets. Prepare reports on the linkage between audited annual statements (budgets) and tabled annual performance plans (indicators). Provide training, advice and technical assistance on the management of performance information and the operation of the model. Monitor compliance with relevant legislation e.g. Public Finance Management Act (PFMA), Division of Revenue Act (DORA) etc. Evaluate submission requests (infrastructure, advance payments, cost containment measures) and provide feedback to Senior Management and relevant departments. Manage the resources of the Public Finance Directorate to ensure the smooth running of the Directorate.

### **ENQUIRIES:**

Ms. M Botha: (051) 403 3679