



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*



## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on the new Z.83 form (**Updated version that came into effect on 1 January 2021**), obtainable from any Public Service Department and must **only** be accompanied by a detailed Curriculum Vitae (**Subjects of relevant qualifications should be mentioned in the CV**). Applicants are requested to complete the Z83 form properly and in full. (Sections A, B, C and D are compulsory and Sections E, F and G do not need to be completed if a detailed CV covering the Sections is attached). The department, post name and reference number of the advertised post should be stated on the Z.83. Only short listed candidates will be required to submit certified copies of qualifications and other related documents on, or before the day of the interview following an invitation from the Department to attend an interview, and such qualification(s) and other related document(s) should be in line with the requirements of the advertisement. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA). Short listed candidates may also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial assets check, qualification verification and reference checks). Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. The Department reserves the right not to make appointments on the advertised post(s).

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. D Motloug, Fidel Castro Building, Tel No: (051) 405 4274 or applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, Ground floor, Fidel Castro Building, Cnr. Markgraaf and Miriam Makeba Streets, Bloemfontein.

**CLOSING DATE: 02 SEPTEMBER 2022**

### **FINANCIAL AND LOSSES CONTROL OFFICER REFERENCE NO: FSPT 023/22**

**SALARY:** Salary Level 7. A basic salary of R261 372.00 per annum.

**CENTRE:** BLOEMFONTEIN

#### **REQUIREMENTS:**

A relevant qualification (NQF level 6 or higher). Accounting as a passed subject will be an added advantage. A minimum of two (2) years' experience in a losses and financial control environment/field. Must have proven training on LOGIS and BAS. Knowledge of the Public Finance Management Act (PFMA), Treasury Regulations, Public Service Regulations, relevant delegations, batch control and financial systems (BAS, LOGIS & PERSAL). Must be computer literate and have the following skills: Communication, problem solving, inter-personal, time management, report writing and analytical.

#### **DUTIES:**

Handle all administration functions related to losses, irregular expenditure, fruitless and wasteful expenditure and unauthorized expenditure. Promote effective financial management by contributing to the consistent and effective application of financial management practices. Prepare reports on unwanted expenditure progress. Review all documents and transactions on BAS /LOGIS /PERSAL according to delegations and approved policies. Render financial management advisory services to the Department by investigating, analyzing and interpreting legislation and prescripts and other financial matters to promote an effective financial management environment.

#### **ENQUIRIES:**

Ms. F Prinsloo Tel: 051 405 5462