



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of this post and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in CV**), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates who apply for posts on salary level 9 to 12 will also be subjected to a practical test. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted, hand delivered or e-mailed timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application were unsuccessful.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N. Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. N. Mchabasa in Room 426(b), Fidel Castro Building, Bloemfontein. Applications can also be e-mailed to recruitment@treasury.fs.gov.za.

CLOSING DATE: 17 February 2017

DEPUTY DIRECTOR: COMMUNICATIONS
REFERENCE NO: FSPT 003/17

SALARY: Salary level 11 – An all-inclusive salary package of R 612 822.00 per annum. (This all inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, housing allowance and medical aid assistance)

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

A Bachelors degree/ diploma in Communications/ Marketing or equivalent qualification with a minimum of five years experience in a communication environment of which three years should have been in a junior management position. Knowledge of Communication Strategies, Public Finance Management Act (PFMA), Treasury Regulations, Public Service Regulations and Act. Computer literate. Valid driver's license.

DUTIES:

Develop, monitor and maintain communications and special program strategies and policies. Co-ordinate all corporate communication activities that include both external and internal communication, special programs, marketing and corporate identity management responsibilities. Produce material for Departmental online media, in order to keep employees informed of current affairs. Coordinate and manage Departmental events in order to promote the image of the Department and the Executing Authority. Develop communication strategies and policies in line with the communication framework. Manage human resources and the assets of the Sub-directorate to ensure the smooth running of the Sub-directorate.

ENQUIRIES:

Ms. M. Sithole: (051) 405 4268