



FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in the CV**), driver's license if required, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83 form. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Candidates will also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments for the advertised posts.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N. Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), 4th Floor, 55 Miriam Makeba Street, Fidel Castro Building, Bloemfontein.

CLOSING DATE: 13 July 2018

DEPUTY DIRECTOR: ASSET MANAGEMENT
REFERENCE NO: FSPT 031/18

SALARY: Salary Level 11. An all-inclusive salary package of R 697 011.00 per annum (This all inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

An appropriate B-degree or equivalent qualification in the field of Commerce/ Management/ Public Administration with a minimum of five years experience in a junior management position of which at least three years should have been in an asset management/ supply chain management/ financial asset management environment. Knowledge of the Public Finance Management Act (PFMA), Treasury Regulations and asset management framework and policies. Computer literate. Working knowledge of transversal systems such as the LOGIS and BAS. Good business communication, interpersonal, supervisory and analytical skills. Valid driver's license.

DUTIES:

Ensure physical asset management monitoring visits are conducted. Report on quarterly interim financial statements with regard to asset management and evaluation of the preliminary annual financial statements of the Free State Provincial Departments and public entities. Provide support and report on prior year asset audit issues raised by the Auditor General of South Africa (AGSA) with regard to asset management of the Free State Provincial Departments and public entities. Assist with capacity building of officials in line departments and public entities with regard to physical asset management by means of training sessions and forums. Oversee and regulate monitoring of all movable and immovable assets within provincial government departments and public entities. Monitor quarterly inventory management within provincial government departments and public entities. Produce quarterly LOGIS asset management compliance reports for provincial government departments and public entities. Manage the allocated human resources and assets of the Sub-directorate.

ENQUIRIES:

Mr. TM Mabilo: (051) 405 4175