



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on the new Z.83 form (**Updated version that came into effect on 1 January 2021**), obtainable from any Public Service Department and must **only** be accompanied by a detailed Curriculum Vitae (**Subjects of relevant qualifications should be mentioned in the CV**). Applicants are requested to complete the Z83 form properly and in full. (Sections A, B, C and D are compulsory and Sections E, F and G do not need to be completed if a detailed CV covering the Sections is attached). The department, post name and reference number of the advertised post should be stated on the Z.83. Only short listed candidates will be required to submit certified copies of qualifications and other related documents on, or before the day of the interview following an invitation from the Department to attend an interview, and such qualification(s) and other related document(s) should be in line with the requirements of the advertisement. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA). Short listed candidates may also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial assets check, qualification verification and reference checks). Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. The Department reserves the right not to make appointments on the advertised post(s).

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. L D Motloung, Fidel Castro Building, Tel No: (051) 405 4274 or applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, Ground floor, Fidel Castro Building, Cnr. Markgraaf and Miriam Makeba Streets, Bloemfontein.

CLOSING DATE: 02 SEPTEMBER 2022

DEPUTY DIRECTOR: ASSET MANAGEMENT

REFERENCE NO: FSPT 022/22

SALARY: Salary Level 11. An all-inclusive salary package of R 744 255.00 per annum (This all-inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

A relevant degree/advanced diploma (NQF level 7 qualification) in Financial Management/Accounting/Commerce or equivalent qualification with a minimum of 3 years' experience in a junior management position (ASD level) in an asset and inventory management environment or related field. Knowledge of the Public Finance Management Act (PFMA), legislative framework on supply chain management and government related policies. Computer literate in MS Word, Excel and PowerPoint and operating computer hardware. A valid driver's license.

DUTIES:

Manage the development and maintenance of policies, strategies and systems for asset and inventory management. Monitor and support departments and public entities on the safe guarding of assets. Monitor and support departments on financial management and reporting on assets and inventory. Monitor and support departments and public entities on asset and inventory management strategies. Manage the implementation of transparent and economical practices to deal with asset disposal in provincial departments. Coordinate the capacitation of asset and inventory management sections in departments and public entities. Manage the Sub-directorate.

ENQUIRIES:

Mr. TM Mabilo: (051) 405 4175