



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in the CV**), driver's license (if required), identity document and a recently updated, comprehensive C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Candidates will also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments for the advertised posts.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Fidel Castro Building, Bloemfontein.

CLOSING DATE: 23 March 2018

ASSISTANT DIRECTOR: REVENUE ADMINISTRATION AND MANAGEMENT

REFERENCE NO: FSPT: 005/18

SALARY: Salary level 9 – A basic salary of R 334 545.00 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

A three year degree/diploma in Public Finance/ Accounting/ Economics or equivalent qualification with three years' experience in a financial management environment of which some experience should have been in financial reporting in the Public Sector. Knowledge of Public Finance Management Act (PFMA), Treasury Regulations, Division of Revenue Act (DORA), Economic policy environment and other relevant government prescripts. Knowledge of research methodology. Good communication, report writing, analytical and presentation skills. Computer literate. A valid driver's license.

DUTIES:

Analyze and monitor the implementation of the Revenue Policy to ensure compliance in the Province. Determine and analyze revenue budget inputs in order to maximize Provincial own revenue and set a credible base. Monitor the administration of revenue processes to enhance revenue in the Province. Exploit all revenue sources and revenue tariffs in order to maximize Provincial own revenue. Monitor the Revenue Enhancement Allocation (REA) for the provincial departments. Monitor the implementation of provincial outstanding revenue debt. Manage the human resources and allocated assets within the Division.

ENQUIRIES:

Mr. LD Lebone: (051) 405 5456