



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in the CV**), driver's license (if required), identity document and a recently updated, comprehensive C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Candidates will also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments for the advertised posts.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Fidel Castro Building, Bloemfontein.

CLOSING DATE: 23 March 2018

ASSISTANT DIRECTOR: PROCUREMENT CAPACITY BUILDING

REFERENCE NO: FSPT 008/18

SALARY: Salary level 09 – A basic salary of R 334 545.00 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

A relevant degree/diploma in Commerce; Financial Management/Accounting/Public Administration or equivalent qualification with a minimum of three years' experience in a supply chain management environment. Knowledge of the Public Finance Management Act (PFMA), legislative framework for supply chain management, Public Service Regulations and government policies. Computer literacy.

DUTIES:

Monitor supply chain management elements namely demand, acquisition, logistics, disposal and supply chain performance within the Free State Provincial Government Departments and schedule 3A and 3C public entities. Assess and report on the economic impact of public procurement on the provincial economy. Guide departments on mechanisms to ensure SMME's participation in the mainstream government procurement. Coordinate forums/training in the province to improve capacity in departments. Guide and assist departments and public entities on developing annual procurement plans in order to achieve 70% procurement spent. Compile and develop reports on supply chain management within the province. Supervise personnel and manage allocated office equipment/assets.

ENQUIRIES:

Mr. T Mabilo: (051) 403 3098