



# FREE STATE PROVINCIAL GOVERNMENT

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*



## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in the CV**), identity document, driver's license (if required) and a C.V. Applicants are requested to complete the Z.83 form properly and in full. The department, post name and reference number of the advertised post should be stated on the Z.83. Documents accompanying the C.V. should not be copies of certified copies. Only documents certified by the SAPS or holders of offices as Published by the Minister of Justice in terms of Section 6 of the Justices of the Peace and Commissioners of Oaths Act, 1963 (Act 16 of 1963) who are designated to be commissioners of oaths, will be accepted. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. No e-mailed or faxed applications will be considered. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification verification and reference checks). The Department reserves the right not to make appointments on the advertised post(s).

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Mr. I B Pheello, Fidel Castro Building, Tel No: (051) 405 5069 or applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, ground floor, Fidel Castro Building, Cnr. Markgraaf and Miriam Makeba Streets, Bloemfontein.

**CLOSING DATE: 19 March 2021**

**SECURITY OFFICER (2 POSTS)  
REFERENCE NO: FSPT: 003/21**

**SALARY:** Salary level 3 – A basic salary of R 122 595.00 per annum

**CENTRE:** BLOEMFONTEIN

### **REQUIREMENTS:**

Grade 10 certificate or equivalent qualification. Completed Basic Security Officer's course. Proof of registration with the Private Security Industry Regulatory Authority (PSIRA). Knowledge of access control procedures. Knowledge of measures for the control and movement of office equipment/documents and store contents. Knowledge of prescribed security procedures and relevant emergency procedures.

### **DUTIES:**

Perform access control functions. Ensure safety in the building and on the premises. Ensure that equipment, documents and stores do not leave or enter the building or premises in an unauthorised manner. Ensure all incidents regarding security breaches are recorded in the occurrence books/registers.

### **ENQUIRIES:**

Mr. T P Petersen, Telephone number: (051) 405 4152