



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*



## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects should be mentioned in CV**), driver's license if required, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates might also be subjected to a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments for the advertised post.

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Mr. IB Pheello, Fidel Castro Building, Tel No: (051) 405 5069 or deliver by hand to Mr. IB Pheello in Room 426(b), Fidel Castro Building, Bloemfontein.

**CLOSING DATE: 6 March 2020**

**NB: This post was previously advertised with the closing date of 13 December 2019.**

**Candidates who already applied for this post, need not re- apply, as their applications will still be considered.**

### **GRAPHIC DESIGNER** **REFERENCE NO: FSPT: 017/19**

#### **SALARY:**

Salary level 7 – A basic salary of R257 508.00 per annum.

#### **CENTRE: BLOEMFONTEIN**

#### **REQUIREMENTS:**

A relevant Degree/Diploma in Graphic Design or Multimedia Design or equivalent qualification. Minimum of 1 year experience in a graphic design environment, photography and editing skills.

#### **DUTIES:**

Implement and assist with design, layout and cover concepts for departmental reports such as annual reports, strategic reports, strategic plans, branch reports and newsletters. Develop and implement creative concepts and products for departmental events and activities. Develop and implement multimedia content, including photographs for digital publications and the website. Provide advice and ensure correct application of the departmental logo in line with prescripts (Corporate Identity Manual). Archive all visual content and publications produced. Support the Web Developer through supplying multimedia content for the website and intranet.

#### **ENQUIRIES:**

Mr. T Mokokoane: 082 887 8413 (Office hours only)