



FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications, driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83 form. Qualification certificates as well as identity document must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Fidel Castro Building, Bloemfontein.

CLOSING DATE: 19 January 2018

SECURITY OFFICER SUPERVISOR (4 POSTS) REFERENCE NO: FSPT 021/17

SALARY: Salary level 5 – A basic salary of R 152 862.00 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

A Grade 12 certificate. Basic security officer's training course with at least two years relevant experience. Proof of registration with the Private Security Industry Regulatory Authority (PSIRA). Knowledge of access control procedures, measures for control and movement of equipment/documents and store contents, prescribed security procedures, the authority of a Security Officer and emergency procedures.

DUTIES:

Supervise the security function performed by the Security Officers to ensure adherence to and implementation of departmental security policies. Render administrative functions and support to colleagues, Departmental employees and clients. Provide inputs on the drafting of security policies and procedures. Monitor and maintain effective security systems. Provide support during investigations.

ENQUIRIES:

Mr. T P Petersen, Telephone number: (051) 405 4152