



# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subjects must be mentioned in CV**), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

### **APPLICATION FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mokotso, Provincial Government Building, Tel No: (051) 405 4323 or deliver by hand to Ms. Mokotso in Room 426(b), Provincial Government Building, Bloemfontein.

**CLOSING DATE: 20 March 2015**

### **BUDGET CONTROLLER REFERENCE NO: FSPT 003/15**

**SALARY:** Salary level 08 – A basic salary of R 227 802.00 per annum.

**CENTRE:** BLOEMFONTEIN

### **REQUIREMENTS:**

A degree/ diploma with Accounting/ Mathematics as a subject. Experience in the Basic Accounting System and budget cycle processes. Financial control experience as well as experience in BAS, LOGIS and PERSAL. Knowledge of BAS, LOGIS, PERSAL, batch control, MS Word, Power-point and Excel.

### **DUTIES:**

Handling of all budget functions for the department within a specific programme. Present programme performance at quarterly bilaterals. Provide assistance to programmes in respect of all budget related matters. Implement and maintain the shifting of funds on the budget. Create and maintain a proper filing system and register for all budget related documents and processes.

### **ENQUIRIES:**

Ms. MCA Kesonk: (051) 405 4693