



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*



## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (**a transcript of results must be attached or subject should be mentioned in CV**), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates who apply for posts on salary level 9 to 12 will also be subjected to a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments for the advertised posts.

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Fidel Castro Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Fidel Castro Building, Bloemfontein.

**CLOSING DATE: 28 July 2017**

**ASSISTANT DIRECTOR: MUNICIPAL ACCOUNTING (FEZILE DABI DISTRICT)**

**REFERENCE NO: FSPT 018/17**

**ASSISTANT DIRECTOR: MUNICIPAL ACCOUNTING (XHARIEP DISTRICT)**

**REFERENCE NO: FSPT 019/17**

**SALARY:** Salary level 9 – A basic salary of R 334 545.00 per annum.

**CENTRE:** BLOEMFONTEIN

### **REQUIREMENTS:**

A B Com. degree or diploma in Accounting or equivalent qualification with Accounting 3 as a major subject with a minimum of three (3) years' experience in an accounting environment. Knowledge of the Municipal Finance Management Act, Generally Recognized Accounting Practice standards and Treasury Regulations. Compilation of financial statements. Valid driver's license. Completed articles will serve as an added advantage.

### **DUTIES:**

Promote adherence to Generally Recognized Accounting Practice (GRAP) standards and submission of annual financial statements. Promote improvement of audit outcomes for all delegated municipalities. Promote improvement of assets management for all delegated municipalities. Promote the submission of Draft Annual Reports together with annual financial statements by 31 August each year, the tabling by 31 January each year and the oversight reports by 31 March each year.

### **ENQUIRIES:**

Mr. S D Mokhele: (051) 405 4784 (Fezile Dabi District)

Mr. L S Moduane: (051) 403 3415 (Xhariep District)