



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

POST: ACCOUNTANT (02 POSTS)
REFERENCE NO: FSPT 006/12

SALARY: Salary level 8 – A basic salary of R 185 958 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

- A Bachelor's degree or diploma in Accounting/ Economics/ Financial Management or any other equivalent qualification.
- Experience in a financial management environment.
- Knowledge of the Basic Accounting System (BAS).

DUTIES:

- Provide training to asset and liability item users within the Free State Provincial Administration to ensure capacity building and to enhance effective and efficient accounting system.
- Compile provincial policies and procedures in order to ensure implementation and adherence by all Provincial Departments as well as the amendment and implementation of National Treasury prescripts.
- Compile monitoring reports to promote accurate and credible accounting information.
- Evaluate asset and liability items and any new financial system to ensure adherence to Provincial and National norms and standards.
- Monitor efficient and effective management of asset and liability items, including bank reconciliations.
- Evaluate final PMG reconciliations of different Departments and monthly detail related to PMG accounts.
- Monitor bank balances of the Province regarding specific Departments.
- Monitor month-end and financial year closing on BAS according to the PFMA in respect of different Departments.
- Investigate any financial management system and internal controls applied by a provincial Department or Provincial Public entities.

ENQUIRIES:

Ms. J Bisschoff: (051) 403 3103

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:
The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Mr. X Ngesi, Provincial Government Building, Tel No: (051) 403 3886 or deliver by hand to Room 426(b), Provincial Government Building, Bloemfontein.

CLOSING DATE: 27 JANUARY 2012