



FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

POST: ASSISTANT MANAGER: STRATEGIC PLANNING
REFERENCE NO: FSPT 016/12

SALARY: Salary level 9 – A basic salary of R 221 058 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

- An appropriate three year degree/ diploma in Public Administration/ Public Management / Strategic Planning or equivalent qualification. Experience in strategic planning field in the Public Service will be an added advantage.

RECOMMENDATION

- Knowledge of RSA Constitution 108 of 1996, Public Service Act, Public Service regulations, Treasury regulations and related Public service Acts and prescripts.

DUTIES:

- Assessing inputs from programmes checking if inputs are in line with the AAP format.
- Assess goals and objectives as well as indicators and target checking if smart principles are adhered to.
- Monitor the implementation of the Annual Performance Plan.
- Ensure that quality inputs are provided in order to finalize progress reports that will ultimately go to Premier's department and National Treasury.
- Ensure that all assets allocated are properly looked after.
- Coordinate strategic planning sessions for the Department and the different directorates within the Department.
- Liaise with the Premier's office on issues of monitoring and evaluation.

ENQUIRIES:

Mr. G Letlhogile (051) 405 5087

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Provincial Government Building, Tel No: (051) 405 4274 or deliver by hand to Room 426(b), Provincial Government Building, Bloemfontein.

CLOSING DATE: 16 April 2012