



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mokotso, Provincial Government Building, Tel No: (051) 405 5323 or deliver by hand to Ms. Mokotso in Room 426(b), Provincial Government Building, Bloemfontein.

CLOSING DATE:

ASSISTANT MANAGER: MUNICIPAL ACCOUNTING (4 posts)

REFERENCE NO: FSPT 030/14

SALARY: Salary level 9– A basic salary of R 270 804 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS: B. Com degree or relevant diploma with Accounting III as a major subject. A minimum of three years working experience in a financial reporting/ accounting environment. Advance experience in word processing, spreadsheets and presentation software packages.

RECOMMENDATIONS: Experience in compilation of financial statements.

DUTIES: Oversee the preparation of financial information for the municipalities in the province. Oversee, facilitate and monitor the submission of mandatory financial information within the province. Assist clients in the compilation of annual financial statements (AFS). Oversee the provisioning of financial management support to clients. Perform ad-hoc activities. Monitor the preparation of monthly ledger reconciliations. Monitor progress in the implementation of the audit action plans.

ENQUIRIES: Mr. L Moduane: (051) 405 5094

