



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on new Z.83 form (**Updated version that came into effect on 1 January 2021**), obtainable from any Public Service Department and must only be accompanied by copies of highest relevant qualification (**a transcript of results must be attached or subjects should be mentioned in the CV**), certificates relating to the post requirements, identity document, driver's license (if required) and a concise C.V. Applicants are requested to complete the Z.83 form properly and in full. The department, post name and reference number of the advertised post should be stated on the Z.83. The onus is on the applicants to ensure that their applications are posted, hand delivered or e-mailed timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification verification and previous employment verification). The Department reserves the right not to make appointments on the advertised posts.

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Mr. I B Pheello, Fidel Castro Building, Tel No: (051) 405 5069 or applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, ground floor, Fidel Castro Building, Cnr. Markgraaf and Miriam Makeba Streets, Bloemfontein. Applications can also be e-mailed to [recruitment.fstresury@gmail.com](mailto:recruitment.fstresury@gmail.com) or [recruitment@treasury.fs.gov.za](mailto:recruitment@treasury.fs.gov.za).

**CLOSING DATE:** 12 November 2021

### **ASSISTANT DIRECTOR: SUPPLIER MANAGEMENT SYSTEM AND SUPPORT REFERENCE NO: FSPT: 19/21**

**SALARY:** Salary Level 9. A basic salary of R 376 596.00 per annum.

**CENTRE:** BLOEMFONTEIN

### **REQUIREMENTS:**

A relevant degree in the field of Supply Chain Management/Information Technology or equivalent qualification with a minimum of three (3) years relevant experience in a supply chain management/IT environment. Knowledge of the Public Finance Management Act (PFMA), Framework for Supply Chain Management, Treasury Regulations, Public Service Regulations, Government Policies in general and Relevant Instruction Notes. Advanced Computer literacy. Effective communication, interpersonal, supervisory and analytical skills. Valid driver's license.

### **DUTIES:**

Monitor and verify the utilization of the SCM Transversal Systems (FSSMS, CSD and SCM Toolkit). Administer the Free State Supplier Management System (FSSMS). Co-ordinate transversal support services and provide on site client support. Coordinate capacity buildings of the SCM Toolkit, Free State Supplier Management System (FSSMS) and Central Supplier Database (CSD). Administrative management of the Section/Unit.

### **ENQUIRIES:**

Mr. T M Mabilo: (051) 403 4175