



FREE STATE PROVINCE

FREE STATE PROVINCIAL GOVERNMENT

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

DEPARTMENT OF TREASURY

Directions to applicants Applications must be submitted on new Z.83 form (**Updated version that came into effect on 1 January 2021**), obtainable from any Public Service Department and must only be accompanied by copies of highest relevant qualification (**a transcript of results must be attached or subjects should be mentioned in the CV**), certificates relating to the post requirements, identity document, driver's license (if required) and a concise C.V. Applicants are requested to complete the Z.83 form properly and in full. The department, post name and reference number of the advertised post should be stated on the Z.83. The onus is on the applicants to ensure that their applications are posted, hand delivered or e-mailed timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification verification and previous employment verification). The Department reserves the right not to make appointments on the advertised posts.

APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Mr. I B Pheello, Fidel Castro Building, Tel No: (051) 405 5069 or applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, ground floor, Fidel Castro Building, Cnr. Markgraaf and Miriam Makeba Streets, Bloemfontein. Applications can also be e-mailed to recruitment.fstresury@gmail.com or recruitment@treasury.fs.gov.za.

CLOSING DATE: 12 November 2021

ASSISTANT DIRECTOR: MUNICIPAL BUDGETS: THABO MOFUTSANYANA DISTRICT
REFERENCE NO: FSPT: 17/21

SALARY: Salary Level 9. A basic salary of R 376 596.00 per annum.

CENTRE: BLOEMFONTEIN

REQUIREMENTS:

A Bachelor's Degree/Advanced Diploma (NQF Level 7) in Accounting/ Public Finance/ Economics/ or equivalent qualification with a minimum of three (3) years' experience in a budgeting or financial management environment. Knowledge of economics, budgeting and financial analysis, Municipal Finance Management Act (MFMA), Municipal Budgets and Reporting Regulations, Treasury Regulations, MFMA Circulars & Municipal Property Rates Act. Skills sets of: Basic numerical skills, computer skills, negotiating skills, reporting skills, presentation skills and communication skills. A valid driver's license and be prepared to travel to municipalities.

DUTIES:

Analyse and assess municipal medium term revenue and expenditure (MTREF) budgets (draft/final/adjustment budgets) in line with relevant legislation and policies to ensure compliance, credible and funded municipal budgets. Monitor and evaluate monthly outcomes of municipal budgets to enhance financial management. Monitor and evaluate mid-year budget and performance assessment reports. Monitor the municipal MTREF budget processes to ensure adherence to tabled budget timelines. Monitor municipal standard charts of accounts (MSCOA) compliance. Report on grants and prepare reports for National, Provincial Departments & Legislature.

ENQUIRIES:

Dr. R Chetty: 083 389 1651 (Office hours only)