



FREE STATE PROVINCE

# FREE STATE PROVINCIAL GOVERNMENT

*The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.*

## DEPARTMENT OF TREASURY

**Directions to applicants** Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full. The reference number of the advertised post should be stated on the Z.83. Candidates who apply for posts on salary level 9 and higher will also be subjected to a competency assessment as well as a practical test. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful.

### **APPLICATIONS FOR THE DEPARTMENT OF FREE STATE PROVINCIAL TREASURY TO BE SUBMITTED TO:**

The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300. Attention: Ms. N Mchabasa, Provincial Government Building, Tel No: (051) 405 4274 or deliver by hand to Ms. Mchabasa in Room 426(b), Provincial Government Building, Bloemfontein.

**CLOSING DATE: 31 MAY 2013**

**ACCOUNTANT: FINANCIAL STATEMENTS (2 posts)**

**REFERENCE NO: FSPT 023/13**

**SALARY:** Salary level 8– A basic salary of R 212 106 per annum.

**CENTRE:** BLOEMFONTEIN

**REQUIREMENTS:** A Bachelor's degree or diploma in Accounting/Economics/Financial Management or any other equivalent qualification. Experience in a financial management environment. Knowledge of an Accounting System (BAS), especially asset & liability accounts, trial balances and expenditure reports.

**DUTIES:** Promote the implementation of accounting policies, guidelines and practices in line with the National framework. Promote accurate compilation and timely submission of financial statements through evaluations and by providing assistance and advice to Departments and public entities. Provide training on financial management matters such as SCOA and the compilation of annual financial statements and the interpretation of accounting standards. Execute tasks contributing to the preparation and submission of consolidated financial statements. Evaluate audit outcomes and initiate corrective measures. Provide inputs/comments on ASB exposure drafts and discussion papers. Visit departments for physical verification of Key Control Matrix (KCM) reported information. Evaluate Departmental Interim Financial Statements (IFS) and Departments and Public Entities' Annual Financial Statements (AFS). Test the Annual Financial Statements (AFS) specimen and template and provide inputs to National Treasury. Proper keeping of official PAG files as identified by management. Distribute/ deliver urgent documents that cannot wait for messenger services.

**ENQUIRIES:** Ms. J Bischoff: (051) 403 3103