



PROVINCIAL TREASURY

2016/17 ANNUAL PERFORMANCE PLAN

TECHNICAL INDICATOR DESCRIPTIONS

CONTENTS

ITEM	Page number
ACRONYMS	3-5
PROGRAMME 1: ADMINISTRATION	6-7
PROGRAMME 2: SUSTAINABLE RESOURCE MANAGEMENT	8-11
PROGRAMME 3: ASSET AND LIABILITY MANAGEMENT	12-15
PROGRAMME 4: FINANCIAL GOVERNANCE	16-17
PROGRAMME 5: MUNICIPAL FINANCE MANAGEMENT	18-20

ACRONYMS

AFS	Annual Financial Statement
BAS	Basic Accounting System
CASP	Comprehensive Agricultural Support Programme
CFO	Chief Financial Officer
CFS	Combined Financial Statements
CoE	Compensation of Employees
DERO	District Economic Review and Outlook
EHW	Employee Health and Wellness
EPRE	Estimates of Provincial Revenue and Expenditure
FASSET	Finance and Accounting Services Sector Education and Training Authority
FSGDS	Free State Growth and Development Strategy
GDP	Gross Domestic Product
HCT	Hematocrit
IFS	Interim Financial Statement
IMF	International Monetary Fund
IYM	In Year Monitoring
IT	Information Technology

KCM	Key Control Matrix
LOGIS	Logistical Information System
KPI	Key Performance Indicators
MEC	Member of the Executive Council
MFMA	Municipal Finance Management Act
MPAT	Management Performance Assessment Tool
mSCOA	Municipal Standard Chart of Accounts
MTBPS	Medium Term Budget Policy Statement
MTEF	Medium Term Expenditure Framework
MTSF	Medium Term Strategic Framework
MSP	Municipal Support Programme
NDP	National Development Plan
NERSA	National Energy Regulator of South Africa
NGP	New Growth Plan
NSDS	National Skills Development Strategy
OHS	Occupational Health and Safety
PAM	Physical Asset Management
PERO	Provincial Economic Review and Outlook
PERSAL	Personnel and Salary Administration System

PES	Provincial Equitable Share
PFMA	Public Finance Management Act
PI	Performance Indicator
PPI	Programme Performance Indicator
POR	Provincial Own Revenue
PPP	Public, Private Partnerships
PRF	Provincial Revenue Fund
PSETA	Public Service Sector Education and Training Authority
REA	Revenue Enhancement Allocation
SCM	Supply Chain Management
SITA	State Information Technology Agency
SLA	Service Level Agreements

PROGRAMME 1: ADMINISTRATION

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility
-----------------	------------------	---------------------	------------------	-----------------------	------------------	-------------------	------------------	-----------------	---------------	---------------------	--------------------------

Indicator Title		Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility
1.1	Findings on Interim Financial Statements	Number of Provincial Treasury findings on Interim Financial Statements	Provincial Treasury assesses Interim Financial Statements to enable departments to improve on the quality of its annual financial statements. If the department can reduce the number of findings, it could contribute to achieving an unqualified audit opinion by the AGSA	Provincial Treasury IFS assessment reports	Average of the number of findings for the three quarters	None	Outcome/Impact	Cumulative	Quarterly	Yes	Lower	CFO
1.2	Accuracy and completeness of interim IFS work-file	Provincial Treasury assessment score on accuracy and completeness of IFS work-file	The work file is supporting documents to the IFS. Provincial Treasury assesses accuracy and completeness against a checklist of supporting documents required. Compliance with these requirements assists in improving the quality of financial statements	Provincial Treasury IFS assessment reports	Average of the assessment score for three quarters	None	Outcome	Cumulative	Quarterly	Yes	Higher	CFO
1.3	Monthly and Quarterly KCM assessment	Percentage of Key Control Indicators at level 4 score on Provincial Treasury KCM assessment for monthly and quarterly assessment	The indicator measures the extent to which the department complies with PFMA and related requirements as assessed by Provincial Treasury through the Key Control Matrix	KCM assessment reports	Averages of the monthly and quarterly assessments	None	Outcome	Non-Cumulative	Quarterly	Yes	Higher	CFO
1.4	Percentage of invoices paid within 30 days	Percentage of invoices paid within 30 days of receipt of a legitimate invoice. The indicator is demand driven and a target can therefore not be set in actual numbers	The indicator measures the extent to which all unopposed invoices (opposed invoices refers to invoices returned to suppliers as a result of errors or inconsistencies on them) are paid within 30 days. It is important for small businesses that government pays its suppliers within 30 days	Payment reports	Number of unopposed invoices paid within 30 days as a % of total number of unopposed invoices received due for payment during the reporting period	Accuracy of information captured	Impact	Non-Cumulative	Quarterly	No	On target	CFO

Indicator Title		Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility
2.1	Compliance with the NSDS III Framework	The extent to which the department complies with the requirements of the NSDS III Framework	The indicator shows the department's level of compliance with regard to the requirements of the NSDS III Framework in terms of the development and submission of the FASSET and PSETA WSP, reporting on interns and experiential learners, part-time bursaries and spending of the 1% of personnel cost allocated to training	Workplace Skills Plan Progress reports	Number of areas complied to as a percentage of the total number of requirements	Accuracy of records	Output	Cumulative	Quarterly	Yes	On-target	SEM: Corporate Services
2.2	Compliance with the EHW Strategic Framework	The extent to which the department complies with the requirements of the 4 pillars of the EHW Strategic Framework	The indicator shows the department's level of compliance with regard to the requirements of the EHW Strategic Framework with regard to the HIV and AIDS reporting, health assessment, OHS and wellness reports	Reports	Number of areas complied to as a percentage of the total number of requirements	Accuracy of records	Output	Cumulative	Quarterly	Yes	On-target	SEM: Corporate Services
2.3	Number of days taken to resolve disciplinary cases	Average number of days taken to resolve disciplinary cases	To comply with Labour Relations act, PFMA, Public Service Act and Basic Employment Act etc.	Management report on disciplinary cases	Total number of days, from the date when a disciplinary case is instituted against an employee until it is finalised, of all cases finalised during the reporting period divided by the number of cases	None	Outcome	Non- Cumulative	Quarterly	No	Lower	SEM: Corporate Services

PROGRAMME 2: SUSTAINABLE RESOURCE MANAGEMENT

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
3.1	Economic research papers	Number of research papers completed in line with set scientific standards	High quality research to enhance inclusive economic growth and development in the Free State	Research papers based on secondary data from various databases (e.g. StatsSA, IHS-Global Insight, World Bank, IMF, African Development Bank, South African Reserve Bank, National Treasury, etc.) and research papers. Primary data collected from surveys, interviews, etc.	Simple Count	Lack of relevant data at sub-national level, poor response rate on questionnaires	Output	Non-Cumulative	Annually	No	Higher	SM: Economic Analysis
3.2	Publications	Timeous Publication of the: PERO DERO MTBPS	PERO provides an overview of the state of the economy, on the global, national and provincial sphere. DERO provides an overview of the state of municipal district economy. MTBPS is a mid-year review of budget implementation and a pre-cursor to the next budget, it includes a review of macroeconomic forecasts, mid-year analysis of expenditure and revenue as well as policy changes	Publications based on secondary data from various databases (e.g. StatsSA, IHS-Global Insight, World Bank, IMF, African Development Bank, South African Reserve Bank, National treasury, etc.) and research papers. Primary data collected from surveys, interviews, etc.	Simple Count	Depend on timely release of data by various institutions.	Output	Cumulative	Annually	No	On-target	SM: Economic Analysis
3.3	Quarterly Labour Market Review Bulletin	Quarterly Labour Market Review Bulletins published online according to set standards	To inform and keep up-to-date all relevant stakeholders on current issues in the provincial Labour Market	Quarterly Labour Review bulletins based on secondary data from StatsSA's QLFS, IHS-Global Insight. Primary data collected from surveys, interviews, etc.	Simple Count	Depend on timely release of data by StatsSA	Output	Non-Cumulative	Quarterly	No	On-target	SM: Economic Analysis

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
4.1	Revenue base (Estimates / targets)	Credible revenue targets for departments	To indicate revenue estimation for financial years ahead. This makes provisions for better planning	Targets/estimates for MTEF period agreed with departments	Simple Count	Credibility of the targets depends on the accuracy of IYM reports	Output	Non-Cumulative	Annually	No	On-target	SM: Fiscal Policy
4.2	Monthly performance reports on revenue	Monthly Analysis reports on Own Revenue collected	Monitors the performance of departments on revenue collection. This allows for early detection of poor performance and timely intervention of Treasury	Monthly analysis report based on departmental reports	Simple Count	Accuracy of IYM, IRM and BAS reports	Output	Cumulative	Monthly	No	On-target	SM: Fiscal Policy
4.3	Monthly performance reports on revenue	Monthly Analysis reports on spending on REA Projects	Monitors the performance of departments on spending on REA projects. This allows for early detection of poor performance and timely intervention of Treasury	Monthly analysis report based on departmental reports	Simple Count	Accuracy of IYM, IRM and BAS reports	Output	Cumulative	Monthly	No	On-target	SM: Fiscal Policy
5.1	Monthly performance reports on conditional grants	Monthly reports on spending on Conditional Grants	Monitors the performance of departments on spending of grants. This allows for early detection of poor performance and timely intervention of Treasury	Monthly analysis report based on departmental reports	Simple Count	Accuracy of IYM, IRM and BAS reports	Output	Cumulative	Monthly	No	On-target	SM: Fiscal Policy
5.2	Quarterly financial performance reports	Financial performance of Public Entities evaluated on quarterly basis	To monitor and evaluate spending performance against budgets and thus effective use of resources	Quarterly spending performance reports	Simple Count	The quality of monitoring reports depend on the accuracy of reports received	Output	Cumulative	Quarterly	No	Higher	SM: Fiscal Policy
5.3	Appropriation Bill	Appropriation Bill developed to appropriate money from the Provincial Revenue Fund for the requirements of the Province	To appropriate money from the Provincial Revenue fund as the Constitution requires that money may be withdrawn from the Provincial Revenue Fund only in terms of an appropriation by an Act of the Provincial Legislature	Appropriation Bill	Simple Count	None	Output	Non-Cumulative	Annually	No	On-target	SM: Budget Management

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
5.4	Adjustment Appropriation Bill	Adjustment Appropriation Bill developed to appropriate adjusted amounts of money for the requirements of the Province	To appropriate adjusted funds from the Provincial Revenue fund as the Constitution requires that money may be withdrawn from the Provincial Revenue Fund only in terms of an appropriation by an Act of the Provincial Legislature	Adjustment Appropriation Bill	Simple Count	None	Output	Non-Cumulative	Annually	No	On-target	SM: Budget Management
5.5	Reports on funded priorities	Produce quarterly reports on funded priorities	To track expenditure as well as progress made on the implementation of sector specific priorities	Report on expenditure and progress with priorities	Simple Count	The quality of the report depends on the accuracy of information from departments	Output	Cumulative	Quarterly	No	Higher	SM: Budget Management
5.6	Reports on spending on Personnel	Analysis reports on spending on Personnel by provincial departments	To track spending on Personnel by provincial departments	Report on spending on Personnel by provincial departments	Simple Count	The quality of the report depends on the accuracy and availability of data from departments	Output	Cumulative	Quarterly	Yes	Higher	SM: Budget Management
5.7	In-Year Monitoring Model assessment reports	Monthly assessment reports produced in terms of the In-Year Monitoring Model	To assess and monitor projected expenditure against actual expenditure and to identify early challenges as well as providing National Treasury with an Expenditure Analysis Report	Provincial Preliminary Expenditure Analysis reports and pre-audited data files submitted to National Treasury	Simple Count	The quality of the report depends on the accuracy and availability of data from departments	Output	Cumulative	Monthly	No	On-target	SM: Public Finance
5.8	Infrastructure expenditure assessment report	Quarterly assessments reports prepared in terms of the infrastructure model	To assess and monitor projects against actual expenditure in line with project status to identify early challenges	Data files submitted to national Treasury	Simple Count	None	Output	Cumulative	Quarterly	No	On-target	SM: Public Finance
6.1	Reports on Infrastructure site visits conducted	Consolidated report on infrastructure sites/projects visited	To monitor if progress is made with the implementation of infrastructure projects	Infrastructure site visit reports	Simple Count	The accuracy of the report depends on the accuracy of reported information	Output	Cumulative	Quarterly	No	Higher	SM: Public Finance

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
6.2	Quarterly infrastructure, review meetings	Infrastructure delivery reviews meetings conducted	To monitor the progress made by relevant departments on infrastructure delivery and the institutionalisation of the IDIP within these departments	Attendance Registers and minutes/report	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Public Finance
6.3	Evaluation of planning documents for departments	Evaluation report on infrastructure planning documents of departments	To ensure that IDMS implementation documents adhere to the required standards and quality as prescribed by NT for incentive grant allocation	Evaluation Report	Simple Count	None	Output	Non-Cumulative	Annually	Yes	Higher	SM: Public Finance
7.1	Annual review of the settlement limit and bridging finance	Annual review of bridging finance and settlement limits	To ensure that the Province has access to adequate temporary bridging finance	MEC approval for the bridging finance	Simple Count	No specific limitations	Output	Non-Cumulative	Annually	No	On-target	SM: Public Finance
7.2	Monitoring of SLA with provincial banker through monthly meetings	Monthly monitoring of provincial banker in line with the SLA through monthly meetings	To find solutions to banking challenges experienced by provincial departments and provincial treasury	Attendance registers/Minutes of meetings	Simple Count	None	Output	Cumulative	Monthly	No	On-target	SM: Public Finance
7.3	Reconciliations between Provincial Revenue Fund and PMGs	Monthly reconciliation of financial information between Provincial Revenue Fund and Provincial Departments	To reconcile the movement of funds between the Provincial Revenue Fund and Provincial Departments (payments and receipts)	Monthly departmental reconciliations between PMS and Exchequer accounts	Simple Count	No specific limitations	Output	Non-Cumulative	Annually	Yes	On-target	SM: Public Finance

PROGRAMME 3: ASSET AND LIABILITY MANAGEMENT

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
8.1	SCM monitoring reports	Reports on compliance with the SCM prescripts, practices and systems	To assess departments' compliance with the SCM prescripts, practices and systems and provide them with feedback and recommendations in order to improve compliance	SCM Assessment Reports	Simple Count	None	Output	Cumulative	Quarterly	No	On-target	SM: Asset Management
8.2	PPP monitoring reports	Consolidated reports produced on progress reported into PPP projects.	To report on the status of PPP projects in the province into progress against project plans, challenges experienced and the department's response to the challenges	Consolidated reports on progress with PPP projects	Simple Count	The accuracy of the report depends on the accuracy of data received from departments	Output	Cumulative	Quarterly	No	Higher	SM: Asset Management
8.3	Reports on assessment of transversal contracts	Report on progress with arranging of transversal contracts and monitoring of those already in place	To monitor progress with putting transversal contracts in place and the extent to which departments report on and make use of transversal contracts	Status report	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Asset Management
8.4	Reports on payment of invoices within 30 days	Report on number of legitimate invoices from suppliers reported as not paid within 30 days by departments and public entities	To monitor compliance to TR 8.2.3 and Instruction Note 34/2012 to settle accounts within required timeframes	Payment analysis based on BAS and LOGIS payment reports and monthly reports from departments and entities	Simple Count	Accuracy depends on the correctness of information on the systems and reported by departments and public entities	Output	Cumulative	Monthly	No	On-target	SM: Asset Management
8.5	SCM Forums	Number of supply chain management forums conducted	To create a platform for sharing information and best practices within SCM	Attendance Registers	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Asset Management
8.6	SCM training sessions	Number of training sessions conducted	To monitor skills development initiatives to ensure adequate skills and capacity within SCM in the Province	Attendance Registers	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Asset Management

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
8.7	Assessment of Annual Procurement Plans	Report on Assessment of Annual Procurement Plans	Provincial Treasury assesses departments' Annual Procurement Plans to ensure compliance and improve the quality thereof.	Annual Procurement Plans Report	Simple Count	None	Output	Non-Cumulative	Annually	Yes	On-target	SM: Asset Management
9.1	Physical asset monitoring reports	Physical asset monitoring reports produced on Physical Asset Management (PAM) practices in the Province	To monitor and evaluate internal control systems of departments and public entities with regard to physical asset management	Monitoring reports	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Asset Management
9.2	Reports for assessment of Interim and draft Financial Statements on assets	Report for assessment of Interim and draft financial statements produced to promote quality financial statements	To assess the integrity of information reported by department and ensure that the correct amounts are disclosed in the interim financial statements	Interim and draft Financial Statements Reports	Simple Count	None	Output	Cumulative	Quarterly	Yes	On-target	SM: Asset Management
9.3	Report on follow up of Prior Year asset audit issues	Analysis on Prior Audit issues raised by the AGSA	To monitor whether all issues raised by the Auditor General has been addressed and whether it is cleared prior to auditing the current financial year	Review of departmental responses to exceptions as per Remedial Action Plans	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Asset Management
9.4	PAM Forums	Number of forums held to improve physical asset management in departments and public entities	To assist departments and public entities to enhance and improve asset management through capacity building	Attendance Registers and agendas	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Asset Management
9.5	PAM training sessions	Number of training sessions held to improve physical asset management in departments and public entities	To assist departments and public entities to enhance and improve asset management through capacity building	Attendance Registers	Simple Count	None	Output	Cumulative	Annually	No	Higher	SM: Asset Management
9.6	PAM-Inventory monitoring reports	Reports on visits to departments and public entities to monitor inventory management	To assist departments and public entities to enhance sound practices on inventory management. The reports assist Provincial Treasury to identify shortcomings and develop appropriate interventions	Inventory monitoring reports	Simple Count	None	Output	Cumulative	Quarterly	Yes	On-target	SM: Asset Management

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
9.7	PAM Quarterly LOGIS Asset Compliance Report	Report on departments and public entities' compliance with regard to PAM LOGIS Asset	To identify asset register weaknesses and assist departments and public entities to correct identified errors prior to external audit visits	LOGIS Asset Compliance Report	Simple Count	None	Output	Cumulative	Quarterly	Yes	On-target	SM: Asset Management
10.1	Percentage of working hours that BAS Terminal Servers are available	The indicator refers to the availability and stability of the BAS terminal servers as a percentage of normal working hours	To measure the extent to which the BAS terminal servers are available for Free State BAS users to logon to the BAS system	Up-time/ down time monitoring register	<p>The availability of the BAS terminal server is checked twice a day by logging on to verify that it is online. Up- and downtime is recorded in a register. These records form the basis from which uptime is calculated.</p> <p>Uptime (x) is calculated by deducting the total no of hours downtime (y) for a month from the total number of normal working hours in the month (z) and dividing it by the total number of working hours (z) multiply by 100, i.e.</p> $X = (z - y) / z * 100$	Downtime could be experienced in between verification logons/ loggings	Output	Cumulative	Quarterly	No	Higher	SM: SIFS

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
10.2	Technical and functional response time	<p>Respond to requests for technical and functional support to Provincial Departments within 8 working hours.</p> <p>Support is provided with regard to the BAS, LOGIS and PERSAL systems. This could include, but is not limited to, User Creation, User Deletion, User Amendments, Printer Creation, Printer Deletion, Printer Amendments, Terminal Server Password Resets; LU (mainframe) Registration for PERSAL Users</p> <p>The exact nature of the support provided depends on the request that the user registers</p>	The indicator measures the extent to which the department is able to ensure that logged calls are responded to within acceptable timeframes	i-Request reports (Statistics report/register)	The number of requests/calls responded to within 8 working hours is calculated as a percentage of the total number of calls logged to determine the overall percentage for responses within 8 working hours	Accuracy depends on availability of the network and accuracy of logging calls	Output	Cumulative	Quarterly	No	Higher	SM: SIFS
10.3	Training of officials on functional use of Transversal Systems in the province	<p>Number of users trained on Transversal Systems (BAS, PERSAL and LOGIS)</p> <p>This indicator is demand driven and the actual number of users trained depend on nominations from departments</p>	To have competent Transversal Systems users, Minimisation of risks Effective utilization of the system	Training statistics report / system attendance report/register	Simple Count	None	Output	Cumulative	Quarterly	No	On-target	SM: SIFS

PROGRAMME 4: FINANCIAL GOVERNANCE

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
11.1	Formal training sessions to build capacity	Provide structured training to build and maintain accounting capacity in Provincial Departments and Entities on accounting practices.	To increase skills and knowledge of relevant officials to enhance the quality of financial reporting	Attendance registers/ Presentations	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Accounting Services
11.2	Interim and draft annual financial statements assessments	Consolidated reports on interim and draft annual financial statements assessments produced to promote quality financial statements that should lead to unqualified audit opinions by the AGSA	To comply with Provincial Treasury mandate to promote enforcement of section 18(2)(b) of the PFMA and identify capacity/ support required to be addressed to ensure complete and quality financial reporting	Financial Statement Assessment report	Simple Count	None	Output	Cumulative	Quarterly	No	On-target	SM: Accounting Services
11.3	Consolidated annual financial statements and Annual Report	Compilation and timely submission of the quality Annual Consolidated Financial Statements for the Province in respect of departments and entities. • Draft CFS by 30 June • Final CFS by 31 August • Annual Report by 31 October	To comply with Provincial Treasury mandate to promote enforcement of section 19 of the PFMA	Consolidated Annual Financial statements and Annual report	Simple Count	None	Output	Cumulative	Quarterly	No	On-target	SM: Accounting Services
11.4	Key Control Matrix	Consolidated Key Control Matrix (KCM) assessment reports produced regarding departments and entities' to promote compliance with legislative requirements	To comply with Provincial Treasury mandate to promote enforcement of relevant legislative requirements and identify capacity /support required to enhance sound financial management, service delivery and improve future audit outcomes	Consolidated KCM reports	Simple Count	None	Output	Cumulative	Quarterly	No	On-target	SM: Accounting Services
12.1	Risk Management and Fraud Risk Assessment Compliance Reports	Bi-annual consolidated assessment report produced for departments and public entities regarding compliance with Risk Management Framework and Fraud Risk Assessments	To comply with Provincial Treasury mandate to promote enforcement with legislative requirements, identify capacity /support required and ultimately increasing the level of compliance with the risk management framework and enhance prevention of fraud	Bi-Annual consolidated Risk Management and Fraud Risk Assessments KPI Reports	Simple Count	None	Output	Cumulative	Bi-Annually	No	On-target	SM: Provincial Risk Management and Internal Audit

Indicator Title	Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility	
12.2	Bi-annual consolidated Internal Audit Activity and Audit Committee Compliance Reports	Bi-annual consolidated assessment report produced for Departments and Public Entities regarding compliance with Internal Audit Framework	To comply with Provincial Treasury mandate to promote enforcement with legislative requirements, identify capacity /support required and enhance the compliance related to Internal Audit activity and Audit Committee that will enhance sound financial management and service delivery	Bi-Annual consolidated Internal Audit and Audit Committees KPI Reports	Simple Count	None	Output	Cumulative	Bi-Annually	No	On-target	SM: Provincial Risk Management and Internal Audit
12.3	Formal Risk Management / Internal Audit training sessions.	Number of formal training and fraud awareness sessions to build capacity for Provincial Departments and Entities.	To increase skills and knowledge of relevant officials to enhance the quality and effectiveness of their performance in the respective areas	Attendance Registers/ Presentations	Simple Count	None	Output	Cumulative	Bi-Annually	No	On-target	SM: Provincial Risk Management and Internal Audit
12.4	Fraud Awareness Seminars to promote alertness to provincial departments and entities.	Fraud Awareness seminars held to promote fraud alertness in provincial departments and entities	To increase skills and knowledge of relevant officials in provincial departments and entities to enhance the quality and effectiveness of their performance in the respective areas	Attendance Registers/ Presentations	Simple Count	None	Output	Cumulative	Annually	No	On-target	SM: Provincial Risk Management and Internal Audit

PROGRAMME 5: MUNICIPAL FINANCE MANAGEMENT

Indicator Title		Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility
13.1	Budget analysis	Assessment of Draft and Final Budgets received on credibility and compliance with MFMA regulations	The indicator assesses Municipalities', which submitted budgets to Provincial Treasury, for compliance to Treasury and Budgeting regulations	Consolidated reports	Simple Count	None	Output	Cumulative	Bi-Annually	No	On-target	All SM in MFM
13.2	Compliance with Section 71 reporting	Quarterly publication of Section 71 reports for local government and legislature	To track the level of compliance in terms of implementation of municipal budgets	Compliance reports	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	All SM in MFM
13.3	NERSA applications	Municipalities supported through working sessions with NERSA on NERSA applications	To assist municipalities to adhere to NERSA requirements through filling of D-forms on tariffs for the financial year	Agenda/ Attendance Register	Simple Count	None	Output	Cumulative	Annually	Yes	Higher	All SM in MFM
13.4	Debtors and creditors	Municipalities supported on debtors and creditors, to address debt reduction and payment to bulk service providers Support provided to municipalities entails conducting reconciliation sessions with relevant municipalities and government departments to discuss challenges and possible solutions with regard to outstanding debt	Support to municipalities to reduce the outstanding debt owed to municipalities by government departments	Agenda/ Attendance Register	Simple Count	None	Output	Cumulative	Annually	No	Higher	All SM in MFM
13.5	mSCOA training	mSCOA capacity building	Training to enable municipal officials to implement mSCOA standards	Attendance Registers / Training report	Simple Count	None	Output	Cumulative	Bi-Annually	Yes	Higher	All SM in MFM
13.6	mSCOA assessment	mSCOA readiness assessment	To track progress on municipalities' readiness to implement mSCOA	Assessment reports	Simple Count	None	Output	Cumulative	Quarterly	Yes	Higher	All SM in MFM
13.7	mSCOA support plan	Implementation of mSCOA support plan	To track progress on implementation of mSCOA support plan	Progress report	Simple Count	None	Output	Cumulative	Quarterly	Yes	Higher	All SM in MFM

Indicator Title		Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility
14.1	Audit action plans and Key controls	Municipalities monitored on Audit action plans and 5 key controls	To monitor whether all issues raised by the Auditor General have been addressed and whether it is cleared prior to auditing the current financial year	Review of municipal responses to exceptions as per Remedial Action Plans	Simple Count	None	Output	Cumulative	Quarterly	Yes	Higher	All SM in MFM
14.2	Review of Mid-year financial statements	Report on the review of mid-year financial statements of municipalities submitted to Provincial Treasury for review	Assessment of submitted financial statements and feedback to municipalities	Consolidated Report on review of mid-year to Provincial Treasury and feedback to municipalities	Simple Count	None	Output	Non-Cumulative	Annually	No	On-target	All SM in MFM
14.3	MSP Reports	Reports on Municipal Support programme	To track progress on improvement of audits and hands-on support to address issues of skills shortage, financial statements, assets and other challenges	Consolidated report	Simple Count	None	Output	Non-Cumulative	Bi-Annually	Yes	On-target	SM: IGR
14.4	SCM practitioners training	Training of SCM practitioners, bid committee members, Section 32 committee members and Internal Auditors on irregular, unauthorised and wasteful expenditure	Measures the Provincial Treasury's initiatives to improve the skills levels of municipal officials in order to improve compliance with MFMA and related legislation	Attendance Registers / Training report	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Supply Chain Management and Compliance
15.1	SCM toolkit training	SCM toolkit training sessions	The indicator measures Provincial Treasury's efforts to enable SCM practitioners to fully utilise the SCM toolkit in order to improve SCM practices at municipalities	Attendance Registers / Training report	Simple Count	None	Output	Cumulative	Quarterly	No	Higher	SM: Supply Chain Management and Compliance
15.2	CFO forums	Chief Financial Officers' forums	To create a platform for sharing information and best practices on sound Financial Management	Attendance Registers / Forum reports	Simple Count	None	Output	Cumulative	Bi-Annually	Yes	Higher	SM: Supply Chain Management and Compliance
16.1	Municipalities assessed and supported on Internal Audit and Risk Management	Reports issued on municipalities assessed to improve functionality and efficiency of internal audit, risk management, audit committee and risk management committee	Report to Management on the level of improved compliance on applicable legislations.	Evaluation templates and supporting evidence collected from the Internal Auditors at the municipalities	Simple Count	None submission of the evidence by the municipalities	Output	Cumulative	Annually	No	Higher	SM: Mun Internal Audit & Risk Management

Indicator Title		Short Definition	Purpose/ Importance	Source/ evidence	Method of Calculation	Data Limitations	Type of Indicator	Calculation Type	Reporting Cycle	New Indicator	Desired Performance	Indicator Responsibility
16.2	Internal Audit and Risk Management training	Internal Audit and Risk Management training sessions held	To provide training to municipalities on Internal Audit and Risk Management	Attendance Registers / Training report	Simple Count	None	Output	Cumulative	Bi-Annually	No	Higher	SM: Mun Internal Audit & Risk Management
16.3	Fraud Awareness Seminars	Fraud Awareness seminars held to promote fraud alertness in municipalities	To increase skills and knowledge of relevant officials in municipalities to enhance the quality and effectiveness of their performance in the respective areas	Attendance Registers /Presentations	Simple Count	None	Output	Cumulative	Annually	No	On-target	All SM in MFM